

Year 2022



Govt. of National Capital Territory of Delhi

**FLORENCE NIGHTINGALE COLLEGE OF NURSING,
GURU TEG BAHADUR HOSPITAL, DILSHAD GARDEN, DELHI-
110095
(Estd-1994)**

B.Sc. Nursing. 2022-23

(UNIVERSITY OF DELHI)

BULLETIN OF INFORMATION

Admission shall be on the basis of NEET Score 2022

Candidates must visit NTA website:
(<https://neet.nta.nic.in/www.nta.ac.in>) regularly for updates

FLORENCE NIGHTINGALE COLLEGE OF NURSING

INTRODUCTION

Florence Nightingale College of Nursing, Guru Teg Bahadur Hospital (GTBH) was established in the year 1994 to provide GNM course, which is upgraded to provide B.Sc. Nursing course w. e. f 2019-20 with the approval of Dept. of H&FW, Govt. of NCT of Delhi, Indian Nursing Council and Delhi Nursing Council. The institution is financially controlled by the Govt. of NCT of Delhi and academically controlled by University of Delhi.

Guru Teg Bahadur Hospital is a multi specialty tertiary care hospital with 1700 beds, situated in Dilshad Garden, Delhi & associated with University College of Medical Sciences affiliated to University of Delhi, centre for Diabetes, Endocrinology and Metabolism (DEM) with 40 beds, Delhi State Cancer Institute (DSCI) with 102 beds & Rajiv Gandhi Super Specialty Hospital with 650 beds. These clinical areas shall be utilized for imparting practical training to the nursing students.

B.Sc. Nursing course extends over a period of four years with eight semesters inclusive of internship. The institute has planned curriculum to provide breadth of knowledge and skills in varied nursing situations to enable the young women to become professional nurses to provide comprehensive nursing care in various level of health care settings. The college provides opportunities to each student to integrate and utilize knowledge and skills from the various bio-psycho-social fields of learning necessary in the practice of nursing.

Subjects of the course include: Anatomy, Physiology, Microbiology, Nursing Foundation, Nutrition & Biochemistry, Psychology, Preventive Medicine & Epidemiology, Medical-Surgical Nursing, Educational Technology, Computers & Communication Skill, and Obstetrical Nursing, Child health Nursing, Mental Health Nursing, Community Health Nursing, Sociology, Research & Statistics, Management of Nursing Services & Education and Research Project.

Students have practical experience both in hospital and community settings. University examinations are held at the end of each semester. However, internal assessment is done continuously throughout the academic session by conducting term tests, pre-university examination seminars, assignments, projects, log book, patient assignments and other reports etc.

IMPORTANT DATES (tentative dates) confirm from the website.

Follow NTA schedule

PHILOSOPHY

We believe that:-

- Health is a state of well-being that enables a person to lead a psychologically, socially and economically productive life. Health is a right of all the people. Individuals, families and communities have a responsibility towards maintaining their health.
- Nursing contributes to the health services in a vital and significant way in the health care delivery system. It recognizes national health goals and is committed to participate in the implementation of National Health policies and program. It aims at identifying health needs of the people, planning and providing quality care in collaboration with other health professionals and community groups.
- Scope of nursing practice encompasses provision of promotive, preventive, curative and rehabilitative aspects of care to people across their life span in wide variety of health care settings. Practice of nursing is based upon application of basic concepts and principles derived from the physical, biological and behavioral sciences, medicine and nursing.
- Nursing is based on values of caring, and aims to help individuals to attain independence in self-care. It necessitates development of compassion and understanding of human behavior among its practitioners to provide care with respect and dignity and protect the rights of individuals & groups.
- Undergraduate nursing program is broad based education within an academic framework specifically directed to the development of critical thinking skills, competencies & standards required for practice of professional nursing and midwifery.
- The teachers have the responsibility to be role models and create learning environment that enables students to acquire inquiry driven, self directed learning and foster an attitude of life-long learning.
- Under graduate nursing education program prepares its graduates to become exemplary citizen by adhering to code of ethics and professional conduct at all times in fulfilling personal, social and professional obligations so as to respond to national aspirations.

AIMS

The B.Sc. Nursing is geared to the health needs of the individual, family, community and the country at large.

The aims of the B.Sc. Nursing course are:

- To provide broad base education for preparation of nursing personnel at basic and advanced levels, who can function in wide variety of health care setting and make their distinctive contribution in all branches of nursing for promotion of health, prevention of disease, care during illness and maintenance of positive health.
- To prepare a corps of well qualified nurses for leadership position to assume responsibilities in nursing and to do pioneer work of creative nature for the development of human & scientific health care system.
- To help nurses develop an ability to co-operate and co-ordinate with members of the health team in the prevention of disease, promotion of the health and rehabilitation of the sick.

- To help nurses in their personal and professional development, so that they are able to make maximum contribution to the society as useful and productive individuals, citizens as well as efficient nurses.
- To prepare nurses to meet the international standard at global level and to keep pace with latest professional and technological developments and use these for providing nursing care services.

OBJECTIVES

The graduate nurse on completion of B.Sc. Nursing course will be able to:

- Apply knowledge from the humanities, biological and behavioral science in functioning as a nurse.
- Demonstrate competency in providing health care to individual, sick or well, through nursing process:-
 - Assess the nursing needs of clients from birth to death.
 - Plan and carry out appropriate action to meet nursing needs.
 - Provide effective nursing care for maintaining best possible level of health in all aspects.
 - Promote self care in people under their care.
 - Apply problem solving techniques in nursing practice.
 - Evaluate effectiveness of nursing care.
- Function effectively with members of the health team in hospital and community by applying the knowledge of human relations and communication skills in her work.
- Demonstrate critical thinking skill in making decision in all situations in order to provide quality care.
- Utilize the latest trends and technology in providing health care.
- Demonstrate awareness, interest and contribute towards advancement of self and profession.

1. COURSE: B.Sc. Nursing

2. Duration: Four academic years, (08 semesters) inclusive of Internship

3. MINIMUM ELIGIBILITY CONDITIONS / REQUIREMENTS FOR ADMISSION in B.Sc. NURSING COURSE FOR THE YEAR 2022-2023

A. **AGE**:-The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought. The maximum age limit for admission shall be 35 years.

B. Minimum Educational Qualification

- I. Candidates with Science who have passed the qualifying 12th Standard examination (10+2) and must have obtained a minimum of 45% marks in Physics, Chemistry and Biology taken together and passed in English individually.
- II. Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government having Science subjects and English only.
- III. The candidate must have passed in English subject in 10+2 for being eligible for admission to B.Sc. Nursing.

C. Only female candidates are eligible for the course.

D. Color blind candidates are eligible provided that color corrective contact lens and spectacles are worn by such candidates.

E. Candidate shall be medically fit by the Medical Board of GTB Hospital.

4. BASIS OF SELECTION: -

Admission in B.Sc. (H) nursing course 2022 will be on the basis of Merit of N EET score of Entrance Examination conducted by NTA- 2022 followed by common counseling.

5. TOTAL NUMBER OF SEATS SANCTIONED: 70+7 (Seventy+ seven)

Region-wise distribution of seats

a. Delhi Region (85%) - For students passing Senior Secondary School Certificate Examination (10+2) from CBSE / equivalent examination from recognized board / University located in the National Capital Territory of Delhi.

b. outside Delhi Region (15%) - For students passing Senior Secondary School Certificate Examination (10+2) from CBSE / equivalent examination from recognized board / university from school located outside the Union Territory of Delhi.

6. Seats reserved for Scheduled Caste / Scheduled Tribe / OBC/EWS/ CW

a) SC/ST RESERVATION:

15% seats are reserved for candidates belonging to Scheduled Caste and 7.5% seats are reserved for candidates belonging to Scheduled Tribe Category. Seats are interchangeable if necessary

b) OBC RESERVATION:

27% seats are reserved for candidates belonging to OBC category. However, the OBC status is to be determined on the basis of the **central list of OBC(s) notified by the ministry of Social Justice and Empowerment on the recommendation of the National Commission for backward classes available at their website ([http://ncbc.nic.in/backward classes/intex.html](http://ncbc.nic.in/backward_classes/intex.html))**.

c) RESERVATION FOR ECONOMICALLY WEAKER SECTION

10 % of the total No. of seats is reserved for the Economically Weaker section (EWS) as per the guidelines of Govt. of India. Eligible/selected candidate should bring EWS certificate from competent authority.

NOTE:

- (i) Relaxation of 5% of marks shall be granted in minimum eligibility criteria to the Candidates belonging to SC/ST/OBC/CW category
- (ii) The OBC candidate should not belong to creamy layer. Non creamy layer certificate of the financial year 2022-2023 shall be applicable.
- (iii) Provided that if any of the seats reserved for the candidates belonging to OBC category remain unfilled due to non-availability of eligible candidates the same would be filled up from open merit list.
- (iv) The SC/ST/OBC/EWS candidate should submit a certificate on the day of admission in the name of the candidate to the effect that she belongs to SC/ST/OBC/EWS category from any one of the competent authority as listed below without which concession of reservation of seats for SC/ST/OBC/EWS will not be given:-
 - I. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Addl. Deputy Commissioner / Deputy Collector / 1st class

Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant

- II. Chief Presidency Magistrate / Chief Presidency Magistrate / Presidency Magistrate.
- III. Revenue Officer not below the rank of
- IV. Sub- Divisional Officer of the area where the Candidate and/ or his family normally
- V. Administrator / Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

e) RESERVATION POLICY FOR PWD/DIVYANGJAN CANDIDATES:

5% seats are reserved for PWD candidates with a disability of loco motor to the tune of 40% to 50% of the lower extremity and other eligibility criteria in regards to age and qualification will be same as prescribed for the Nursing program.

- Note:**
1. Disability certificate should be issued by the Govt. approved institution only.
 2. A committee to be formed consisting of medical officer authorized by medical board of GTBH and a nursing expert in the panel decide eligibility regarding PWD reservation

f) RESERVATION / PROVISION FOR CHILDREN/WIDOWS OF ARMED PERSONNEL INCLUDING PARA MILITARY PERSONNEL KILLED OR DISABLED DURING HOSTILITIES OR WHO DIED ON DUTY (CW).

- I. 5% seats are reserved for the candidates belonging to armed forces and paramilitary personnel (CW) category. The children/widows of the Officers and Men of the Armed forces including Para Military Personnel killed or disabled during hostilities as also who died on duty will be given concession of 5% marks in the minimum eligibility conditions as per rules of the University. The order of preference is given below:

Priority I: Widows / wards of Defense Personnel killed in action.

Priority II: Wards of Defense personnel disabled in action and boarded out from service with disability attributable to military service.

Priority III: Widows/wards of Defense Personnel who died while in peace time with death attributable to Military Service.

Priority IV: Wards of Defense Personnel disabled in service boarded out with disability attributable to Military Service.

Priority V: Wards of serving / Ex-servicemen including personnel of police forces who are in Receipt of Gallantry Awards:-

1. Paramveer Chakra
2. Ashok Chakra
3. Mahaveer Chakra
4. Kirti Chakra,
5. Vir Chakra
6. Shaurya chakra,
7. Preseident's Police medal for Gallantry
8. Sena Medal (gallantry), Nausena Medal (gallantry), Vayusena Medal (gallantry)
9. Mention-in-Dispatches
10. Police medal for gallantry

Priority VI: Wards of Ex-Servicemen

Priority VII: Wives of:

- i) Defense personnel disabled in action and boarded out from service
- ii) Defense personnel disabled in service and boarded out with disability attributable to military service.
- iii) Ex-servicemen and serving personnel who are in receipt Gallantry Awards

Priority VIII: Wards of Serving Personnel

Priority IX: Wives of Serving Personnel.

- II. In order to become eligible for the above concession, the widows/children of officers and Men of the Armed Forces including Para Military personnel will be required to produce an Entitlement Certificate from any of the following authorities (Annexure-III Sample Certificate Format)
- (i) Secretary, Kendriya Sainik Board, Delhi
 - (ii) Secretary, Rajya Zila Sainik Board
 - (iii) Officer-in-charge Record Office
 - (iv) 1st class Stipendiary magistrate. Ministry of home affairs (for police personnel in receipt of gallantry award)

INSTRUCTION FOR COMMON COUNSELING

Candidates must visit NTA website:

<https://neet.nta.nic.in/www.nta.ac.in> regularly for updates

a. B

ring originals and two sets of self attested photocopy of following academic and other certificates at the time of counseling:

- i. 10th certificate (Secondary School Leaving Certificate (S.S.L.C)/equivalent certificate indicating date of birth or birth certificate, if not entered in the S.S.L.C.
- ii. 10th Mark sheet issued by the concerned examination board.
- iii. 10+2(Senior Secondary School Certificate Examination) /Equivalent Examination,
- iv. 10+2 /Equivalent Examination Mark Sheet issued by the concerned examination board.
- v. Character Certificate from the Principal of School / College last attended.
- vi. Scheduled Caste / Scheduled Tribe/OBC/PWD/CW/EWSCertificate from a competent authority, if applicable along with non creamy layer certificate for OBC and income certificate for EWS candidate for the current financial year.
- vii. NEET score card and seat allotment letter from MCC
- viii. Fee to be deposited in the bank account of FNCON after verification of documents
- ix. Ten recent passport size colored photographs (with name & date) and Guardian/ parents photograph.
- x. Anti ragging Affidavit from candidate and parent/Guardian.
- xi. Covid-19 and Hepatitis-B vaccination certificate.

Note:-

- I) In case the information furnished or certificates etc. submitted are found to be false, or the candidate is found to have withheld or concealed any information in her application form, she shall be removed from the college rolls and fee deposited by her shall be forfeited.
- II) In case of cancellation/withdrawal of seat after the due date of cancellation, the fees submitted by the candidate will stand forfeited
- III) All admissions are provisional, subject to the verification of original documents and medical examination conducted by College/Hospital authorities respectively.

- IV) The acceptance in writing and fee should be given in time according to dates mentioned in the admission calendar. If the candidate does not take admission by the date and time mentioned in the admission calendar, the seat will be offered to the next eligible candidate on the list.
- V) Every student admitted to the college shall be required to sign a declaration that on admission she submits herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University and College, who maybe vested with the authority, the ordinances and rules that have been framed under by the University/College. Failure by parents/guardians/students to acquaint themselves with the rules of the College and of the University of Delhi will not be entertained as a defense for breach of rules.

7. EXAMINATION REGULATIONS

A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each course/subject for appearing for examination.

A candidate must have 100% attendance in each of the practical areas before award of degree.

8. FEES AND OTHER CHARGES: FEES TO BE PAID AT THE TIME OF ADMISSION:

S. No.	Charges	Amount (in Rs.)
1.	Registration Fee	5.00
2.	University Enrolment fee (for fresh admission)	250.00
3.	Delhi University Athletic fee (per annum)	50.00
4.	Delhi University Cultural Council fee (per annum)	10.00
5.	University Development fee (per annum)	600.00
6.	World University Service (per annum)	5.00
7.	Examination Fees (University)	
	Charges for Examination form per semester	10.00
	Theory Practical	
	I Semester 1200.00 -	1200.00
	II Semester 800.00 200.00	1000.00
8.	Mark Sheet (per semester)	100.00
9.	Tuition fee to be paid in two installments July & Jan. (per annum)	250.00
10.	Identity Card	100.00
11.	Refundable deposits (Library & Breakage)	250.00
12.	Health fee (per month)	20.00
13.	Games fee (per month)	10.00
14.	S.N.A. Activities (per annum)	1500
15.	Additional expenses for hostel:	
	(i) Hostel fee (payable in 4 equal installments of Rs. 150/- July, October, January and April)	600.00
	(ii) Water, Fan, Geyser and Electricity fee (payable in 4 installments)	600.00
	(iii) Mess Charges *(per month)	2400.00

	* Subject to change without notice, if necessary. Refund will be allowed for summer vacation and for a period not less than fifteen days with prior permission of Principal.	
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Subject to change as per notification from Govt. of N.C.T. of Delhi / DU from time to time.

Note:-

- Mess charges are to be paid in advance by the 5th of every month irrespective of the fact whether the student is a scholarship holder or a private candidate. There is a late fee fine for all dues paid after 5th day of every month at the rate of Rs. 10/- per day. In case the last day for paying fees of any month happens to be a holiday or Sunday the fees should be paid the following day.
- The defaulter in payment of the fee of (any kind) on or before due date more than 4 weeks period, her name shall be deemed to be struck from the roll of the student of the college.
- Students should purchase books and uniform as per college norms.

9. Recreation:

In the hostel, Indoor and outdoor games are provided for their recreation. Reading materials are also provided in the recreation room of the hostel.

10. Student Nurses Association:

The students have an organization of their own which is affiliated to the Student Nurses Association of India and further affiliated to Trained Nurses Association of India. They are encouraged to arrange extra-curricular activities and thus to accept leadership roles. There is a contributory Fund which is utilized for sending delegates to conferences and to arrange social and cultural activities throughout the year.

10. COLLEGE OF NURSING: HOSTEL RULES:

Hostel accommodation is available for students in subsidized rate. Furnished accommodation, electricity and water are provided. Hostel mess is on contract basis and membership in the hostel mess is compulsory for the inmate students. They have to pay mess charges as applicable from time to time, in advance.

Accommodation in hostel cannot be claimed as a matter of right. Students who disturbed peace and violate the rules of hostel or in the nursing college, Hospital will be expelled from the hostel and / or course.

Inmate of the hostel should co-operate in the upkeep of the following rules:

- i. Keep their rooms clean & tidy and should take care of the furniture supplied for their use. If any repair is required, they should report to the warden in writing. The inmate shall have to bear the cost of furniture found damaged due to negligence.
- ii. Do not leave the taps open and lights and fans on, when not required.
- iii. Inmates should neither spill water and waste from any floor, nor wash clothes/ vessels on the parapet of the verandas. Sanitary pad should be wrapped in paper and disposed off properly in the bins kept outside the toilets, do not flush them.
- iv. Inmates should always be properly dressed and their hair tied up neatly while coming for classes, to mess and to attend to their visitors.

- v. Meal shall be served in the “Dining Hall” only at fixed hours. But food can be kept and served for those who are on night duty or have informed “mess in- charge” with genuine reason.
- vi. Crockery and food should not be carried away from dining hall. Cooking is not permitted in the rooms. Food can be served to the sick students in the sick room with the permission of mess in-charge or warden.
- vii. Inmates shall be held responsible if they break or cause damage to the crockery or other articles belonging to the dining hall and hostel.
- viii. No student is allowed to leave the hostel premises before 7.00 a.m. & enter the hostel premises after 7 pm.
- ix. Inmates can go out on working days after 4.00 p.m. and must be back by 7.00 p. m. It is a mandatory to put departure and arrival time, date and place of visit in the movement register kept with the gate keeper. Parents are informed that students may be allowed to leave hostel at 1pm on Saturday for home stay.
- x. Inmates belonging to states other than Delhi cannot leave the station for their home town without obtaining prior permission from the Principal.
- xi. Visitors are not allowed to enter the rooms of the inmates. Visitors can visit between 4.00 p.m. to 7.00 p.m. after making entries in the visitors register kept with the gate keeper.
- xii. Inmates should stay quiet and not create any disturbance in the hostel so as not to disturb other residents
- xiv. Inmates should inform the sick in charge/ warden in case of sickness. Inmates shall either be admitted to the hospital or remain in the sick room of the hostel, according to the doctor’s advice. **Inmates advised home rest may be permitted to go home with their parents / guardian.**
- xv. Inmates are not allowed to keep valuables/ large sum of money in their rooms. Hostel & College authority shall not be responsible for any such loss.
- xvi. Students are required to give local & permanent address and phone numbers of parents / guardian to the warden, so that they can be contacted in case of need.
- xvii. No inmate is allowed to accommodate ex-students / expelled students in her room/ in the hostel.
- xviii. Students are not allowed to occupy any room except the one which is allotted to them. If they desire to change the allotted room due to any problem, they should get permission from the Principal through warden.
- xix. Inmates are not permitted to keep pets.
- xx. **Use of Air Conditioner, room heater / Convector in the hostel by the student is prohibited.**
- xxi. Students are advised to see the notice board regularly for any fresh order/ instructions.
- xxii. All students leaving the College/ hospital should produce clearance certificate from hostel, College and hospital and the same should be submitted in the Office of the College of Nursing, failing which the stipend and security money may be withheld.
- xxiii. No meeting/ conference is allowed in the hostel by students without prior permission from the Principal.
- xxiv. Home stay permission may be given by the Principal to the inmates on their written request on weekends / Gazette Holidays.
- xxv. College authorities shall not allow mentally unstable / psychologically sick students to stay in the hostel, till she is declared fit to stay in the hostel and parents of such student shall make necessary arrangement for treatment & stay of the concerned student.
- xxvi. Inmates showing criminal behavior (Theft, physical harm to self / others and abuse others, violent behavior, use of abusive language, use of any weapons), will be expelled from the hostel.
- xxvii. Inmates indulging in antisocial behavior like alcoholism, intoxication, smoking, drugs consumption without prescription of doctor etc will be expelled from the hostel.
- xxviii. Inmates involving in communal offence (casteism, groupism etc.) will be expelled from the hostel.

- xxix. Students who stay back at home without permission/habitual late comer/not following hostel, College, hospital rules & regulations will be expelled from the hostel.
- xxx. **Use of mobile phones by the student is prohibited during class time & hospitalposting.**

Note: Discretionary power lies with Principal, college of Nursing to debar the students from hostel facilities in case of defaulters Failure to comply with hostel rules may result in expulsion from hostel / and B. ScNursing course.

11. ANTI SEXUAL HARASSMENT COMMITTEE

Sexual harassment of women at work place ACT (No 14 of 2013)-Internal Complaint committee is constituted, shall be deemed to be the inquiring committee, hold inquiry as far as practicable in accordance with the procedure laid down in the ACT.

MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY OF DELHI- I - Ordinance XV-B:

- (i) All power relating to discipline and disciplinary action are vested in the Vice-Chancellor.
- (ii) The Vice-Chancellor may delegate all or such powers as he/she deems proper to the proctor and to such other persons as he/she may specify in this behalf.
- (iii) Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to act of gross indiscipline:
- Physical assault or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi.
 - Carrying of 'use of' or threat of use any weapons.
 - Any violation of the provision of the Civil Rights Protection Act 1976.
 - Violation of the status, dignity and honor of the students belonging to the Scheduled caste/Scheduled Tribe.
 - Any practice-whether verbal or otherwise-derogatory of women.
 - Any attempt at bribing or corruption in any manner.
 - Willful destruction of institution property.
 - Creating ill will or intolerance on religious or communal grounds.
 - Causing disruption in any manner of the academic functioning of the University system.
 - Ragging as per ordinance XV-C.
- (iv) Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may exercise his/her power aforesaid order or direction:-
- (v) That any student or students be expelled; or
- Any student or students be, for a stated period, restricted; or
 - Be not, for a stated period, admitted to course of study in a college, department or institution of the University; or
 - Be fined with a sum of rupees that may be specified; or
 - Be debarred from taking a University or college or Departmental Examination or Examinations for one or more year; or;
 - That the result of the student or students concerned in the Examination or

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Examinations in which he/she or they have appeared be cancelled.

- (vi). The Principal, of the college, Heads of the halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal School of Correspondent courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective College, Institution, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institution, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their college, institutions or Departments as they may specify for the purposes.
- (vii) Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the principals of College, heads of halls, Deans of Faculties and Heads of Teaching Departments in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
- (viii) At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the statutes, the ordinances and the Rules that have been framed there by the University.

12. II - Ordinance XV-C. PROHIBITION AND PUNISHMENT FOR RAGGING

- (i) Ragging in any form strictly prohibited, within the premises of College/Department of Institution and any part of Delhi University system as well as on public transport.
 - (ii) Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this ordinance.
 - (iii) Ragging for the purposes of this ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
 - a. Involve physical assault or threat or use of Physical force.
 - b. Violate the status, dignity and honor of woman students.
 - c. Violate the status, dignity and honor of students belonging to the Scheduled Castes and Scheduled Tribes. Expose students to ridicule on contempt and affect their self-esteem.
 - d. Entail verbal abuse and aggression, indecent gestures and obscene behavior.
- I. The Principal of a College, the Head of the Department of an Institution, the Authorities of College, of University Hostel or Halls or residence shall take immediate action on any information of the occurrence of ragging.
 - II. Notwithstanding anything in clause (4) above, the Proctor may also Suo,moto, enquiry into any incident of ragging and makes a report to the Vice- Chancellor of the identity of those who have engaged in ragging and the nature of incident.
 - III. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and nature of the ragging incident.
 - IV. If the Principal of the college or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing it is not reasonable practical to hold such an enquiry, he/she may so advice the Vice- Chancellor accordingly.

- V. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry his/her decision shall be final.
- VI. On the receipt of a report under clause (5) or (6) or a determination by a relevant authority under clause (7) disclosing occurrence of ragging incidence described in clause 3(a),(b)and 9(c), that the vice chancellor shall direct order rustication of a student or students for a specified number of years
- VII. The vice chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study and result of the student or students concerned in the examination or examinations in which they appeared be cancelled
- VIII. In case where students who have obtained degree or diploma of Delhi University are found guilty under this ordinance, appropriate action will be taken understates 15 or withdrawal of degree or diploma conferred by the University.
- IX. For the purpose of this ordinance abutment to ragging will amount to ragging.
- X. All institutions within Delhi University system shall be obligated to carry out instructions/directions issued under this ordinance, and to give aid and assistance to the vice chancellor or achieve the effective implementation of the ordinance.

12. ANTI-RAGGING GUIDELINES BY THE GAZETTE OF INDIA, JULY 4, 2009

NO RAGGING IS PERMITTED IN THE CAMPUS OF THIS HOSPITAL IF ANY STUDENT IS FOUND VIOLATING THIS INSTRUCTION AND INVOLVED IN RAGGING STRICT DISCIPLINARY ACTION SHALL BE INITIATED AGAINST THE STUDENT AS PER PENALTY CLAUSE PRESCRIBED IN THE ANTI RAGGING GUIDELINES. AN AFFIDAVIT ON PRESCRIBED FORMAT. (Annex. III & IV) FROM EACH STUDENT AND THEIR PARENTS/ GUARDIAN IS REQUIRED TO BE SUBMITTED AT THE TIME OF ADMISSION.

Some of the important points are given as under:-

Clause 1. Title, commencement and applicability: -

- 1.1. These regulations shall be called the “UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009.
- 1.2. They shall come into force from the date of their publication in the official Gazette.
- 1.3. They shall apply to all the Institution coming within the definition of an universities under sub Section (f) of Section (2) of the university grant commission Act 1956 and to all institution deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playground , canteen or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students whether public or private accessed by students for the pursuit of studies in such universities, deemed universities and higher education institutions .

Clause 2. Objective: -

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which

causes or is likely to cause annoyance, hardship of psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or such of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force..

Clause 3. What constitute Ragging: - Ragging constitute one or more of any of the following Acts: -

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student. With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Clause 7. Action to be taken by the Head of the institution: - On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- I. Abetment to ragging;
- II. Criminal conspiracy to rag;
- III. Unlawful assembly and rioting while ragging;
- IV. Public nuisance created during ragging;
- V. Violation of decency and morals through ragging;
- VI. Injury to body, causing hurt or grievous hurt;

- VII. Wrongful restraint;
- VIII. Wrongful confinement;
- IX. Use of criminal force;
- X. Assault as well as sexual offences or unnatural offences;
- XI. Extortion;
- XII. Criminal trespass;
- XIII. Offences against property;
- XIV. Criminal Intimidation;
- XV. Attempts to commit any or all of the above mentioned offences against the victim(s);
- XVI. Threat to commit any or all of the above mentioned offences against the victim(s);
- XVII. Physical or psychological humiliation;
- XVIII. All other offences following from the definition of “Ragging”.

Provided that the Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal Officer of the affiliating University, if the Institution is an affiliated Institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police / local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Clause 9. Administrative action in the event of ragging: -

9.1. The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the indent of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. With holding / withdrawing scholarship / fellowship and other benefits.
 - iii. Debarring from appearing in any test / examination or other evaluation process.
 - iv. With holding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
 - vi. Suspension /expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ragging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period, provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University.
 - ii. In case of an order of a University, to its Chancellor.
 - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

Year 2022
ANNEXURE I

Affidavit by student

- 1) I, (full name of student with admission / registration / enrolment number) S/o, D/o, Mr. / Mrs. /Ms. have being admitted to (name of the institution) have received a copy of the UGC Regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action is liable to be taken against me in case I am found guilty of or abetting ragging, actively of passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
- a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of month of year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year)

Signature of deponent

Solemnly affirmed and signed in my presence of this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Year 2022
ANNEXURE II

Affidavit by Parents/Guardian

- 1) I Mr. / Mrs. / Ms----- (Full name of parent / guardian) father / Mother guardian of ----- (full name of student with admission / registration / enrolment number), have being admitted to (name of the institution) have received a copy of the UGC Regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action is liable to be taken against my ward in case he / she found guilty of or abetting ragging, actively of passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further that, in case the declaration is found to be untrue, my ward aware that my admission is liable to be cancelled.

Declared this day of month ofyear.

Signature of deponent

Name:

Address:

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year)

Signature of deponent

Solemnly affirmed and signed in my presence of this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE III

**Certificate Format for Armed Forces for CW category
FORMAT**

(ON THE PROPER LETTER HEAD)

OFFICE OF THE EDUCATIONAL CONCESSION CERTIFICATE

This is to certify that Mr./Miss _____ is son/daughter of _ (No. _____) resident of _____.

The above named Officer/JCO/OR _____ :-

- i. Killed in action on _____ during _____
- ii. Disabled in action on _____ during _____
- iii. Died in peace time on duty on _____ with death attributable to military services.
- iv. Disabled in peace time on duty with disability attributable to military service.
- v. Gallantry Award: _____.
- vi. Ex-Servicemen.
- vii. Serving Defense Personnel
- viii. Words of Serving Defense Personnel
- ix. Wives of Serving Personnel

Master/Miss _____ son/daughter of _____ Officer/JCO/OR is eligible for educational concession for admission in Tata Institute of Social Sciences, against the Armed Forces quota under Priority _____.

No: _____

Date: _____

(Signature)

Rubber stamp with Name & Designation